

**Westmoreland Congregational United Church of Christ
Board of Membership and Fellowship Meeting
April 19, 2015 Meeting Minutes**

Attendees: Robert Benton, Caroline Case, Nate Engle, Stacey Fannon, Janet Moyer (ex officio-by phone), Christina Staufenberger , Leslie Weber , Tim Tutt (guest)

Called to order: 11:35 AM

Agenda Item	Discussion	Action/Outcomes
Opening and welcome	Nate – chairing the meeting- announced that agenda items might be taken out of order to accommodate schedules. Minutes of the March meeting were not available yet. When Stacey arrived, she offered a “Prayer before Meetings” from the Immaculata College prayerbook.	
Treasurer’s report	Christina referred committee members to the report she had emailed. The Board has spent less than \$600 YTD against the planned annual budget of \$16,000, but Easter expenses of approximately \$500 are not reflected yet.	Board approved the expenditure of no more than \$200 for Janet Moyer to purchase CDs of the “Imaginary City” concert for inclusion in prospective member welcome kits.
Membership update	Janet reported on the family which had joined last week and one that is planning to join in early May. She noted that it’s nice, but not always possible to arrange joining ceremonies for the same date. Tim continues to have coffee with prospective members.	Board will invite Maryn Goodson to a future meeting to learn from her experiences reaching out to visitors.
Special events	Alejandro and Grace farewell – Robert is lead on this event working with the choir. While his last service with the choir will be June 7, the farewell event is not planned until July 12. Alejandro is drafting a list of non-congregants to invite. 30th Anniversary of the Volunteer Corps – Leslie is lead on this activity for our board, organizing an “enhanced coffee hour” for May 31.	Choir is organizing a separate baby shower to take place in May. Discuss at next meeting when there is a better sense of numbers expected.

Coffee hour update	<p>Stacey reported that sign-ups are “pretty good”, and that if no one takes a Sunday, we’ll simply have beverages (coffee, iced tea and lemonade).</p> <p>Stacey will buy a case of shelf-stable creamers and is on the lookout for small trash receptacles and a new big coffee dispenser.</p> <p>Diane Kupelian has offered to coordinate some potluck-style coffee hours in the fall to lesson the burden on any one family.</p>	<p>Janet suggested asking new members to take a summer Sunday since numbers are smaller and a good way to ease into this job and offered to contact them to fill any gaps upcoming in summer 2015.</p> <p>Janet will price a new big coffee dispenser.</p>
Easter recap	<p>Expenses are estimated at slightly over \$500. There was a good crowd in both the social hall and the parlor.</p> <p>The Board discussed whether there had been any negative concerns expressed about having alcohol in the mimosas and concluded that if anyone was concerned, they had not voiced their opinions.</p>	<p>Nate thanked Stacey for organizing</p>
Next meeting date		<p>June 7 at 8:30 am (before church). Robert to be presence keeper. Board will communicate via email if necessary to conduct business in May.</p>
New business: Retreat	<p>Stacey solicited opinions about using some programming money that is available to hire a facilitator for the adult sessions and how much emphasis to put on a theme for the weekend.</p>	<p>Board members advised that a theme is helpful and that adults need choices in their programming for the weekend.</p>

Meeting adjourned at 12:40 PM.

Respectfully submitted by Leslie Weber on behalf of Pamela Mertz, Secretary